

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, January 10, 2022 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the January 10, 2022 regular meeting of the DeForest Area School District’s Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gail Lovick, and Stephanie Sarr. Gussie Lewis attended virtually. Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Pete Wilson, Nate Jaeger and Debbie Brewster. Sara Totten attended virtually.</p> <p>The Pledge of Allegiance was recited.</p> <p>Brian Coker recited the DeForest Area School District’s Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Brunelle, seconded by Sarr, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>The Board may convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c) (Superintendent contract)</p>
4.	<p>Public Input - Letter from DASD support staff regarding retirement benefits. Kyle Hildreth spoke about district COVID policy.</p>
5.	<p>Determine Candidate Ballot Order for Spring Board of Education Election</p> <p>A. Board Clerk to Determine Candidate Ballot Order for Spring Board of Education Election by drawing of lots</p> <p><u>Discussion:</u> Board Clerk, Linda Leonhart drew lots to determine candidate ballot order for the upcoming Spring Board of Education election on April 5, 2022. Ballot order will be as follows:</p> <p>Village of Windsor candidates:</p> <ol style="list-style-type: none"><li>1. Stephanie Sarr</li><li>2. Megan Taylor</li><li>3. Keri Brunelle</li></ol>

Village of DeForest candidates:

1. Jan Berg
2. Brian Coker
3. Gussie Lewis
4. Ryan Weis

6. Board Business & possible Board action

A. Presentation and possible approval of OE-6 Financial Administration Board Policy Monitoring Report, including review of 2020-21 Financial Audit

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips reviewed the District's 2020-21 Financial Audit and presented OE-6 Financial Administration Board Policy Monitoring Report. The findings of the audit show the district to be in sound financial condition with no areas of concern reported. The monitoring report was presented as being in compliance, with a noted exception. The only noted exception involves item 6.3, indicator 1, where some of the expenditures could not be competitively bid based on existing community childcare providers to serve as 4K sites, necessity to align resources with existing math curriculum, and/or single service provider. These were generally unavoidable circumstances. During Board discussion, the Board deemed 6.3, Indicator 1 to be in compliance, but 6.12 to be compliant with noted exception.

On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to accept OE-6 Financial Administration Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Coker, seconded by Lovick, the DeForest Area School District Board of Education voted to approve OE-6 Board Policy Monitoring Report, as in compliance on Indicator 6.3, and compliant with exception on Indicator 6.12. The vote passed with a unanimous voice vote

B. Other Post Employment Benefit (OPEB) Recommendation for Non-represented Salaried and Hourly Employees

Discussion: Over the last few years administration has worked with the two largest employee groups (certified staff and support staff) to review and update their respective retirement benefits. The plan had been to follow suit in Spring of 2020 with similar adjustments to our district-wide salaried employees and district-wide hourly support positions. These plans were put on hold, but are now being brought forward as a recommendation. Neither of these groups include administrator positions. There is no recommendation to increase or update administrator OPEB at this time.

On a motion by Brunelle, seconded by Leonhart, the DeForest Area School District

	<p>Board of Education voted to approve the Other Post Employment Benefit Recommendation for Non-represented salaried and hourly employees, as presented. The vote passed with a unanimous voice vote.</p>
<p>7.</p>	<p>Board Consent Agenda</p> <ul style="list-style-type: none"> <li>A. Accept Minutes - December 13, 2021</li> <li>B. Authorize Board Delegate to vote in the best interest of the District on WASB Resolutions at the State Education Convention, January 2022</li> <li>C. Girls Hockey Co-op Agreement Approval for 2022-2023 &amp; 2023-2024</li> <li>D. Monitoring Report Summary Statement - R-2 Academic Performance - Numeracy and Other Courses</li> </ul> <p>Coker made a motion, Lovick seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
<p>8.</p>	<p>Superintendent Consent Agenda</p> <ul style="list-style-type: none"> <li>A. Personnel Recommendations <ul style="list-style-type: none"> <li>I. Separations: <ul style="list-style-type: none"> <li>Ana Grunkowski - Educational Assistant DAMS - resignation effective 12/17/2021</li> <li>Tim Noltemeyer - Custodian DAHS - resignation effective 12/28/2021</li> <li>Renee Johnson - Special Education Teacher EPES - resignation effective 12/22/2021</li> <li>Roger Guffey - Recess Monitor &amp; Crossing Guard - retirement effective 6/3/2022</li> <li>Amy Williams - 1st Grade Teacher EPES - resignation effective 6/3/2022</li> <li>Amanda Anderson - Custodian DAMS - resignation effective 1/3/2022</li> <li>Debbie Brewster - School &amp; Community Relations Coordinator - retirement effective 6/30/2022</li> <li>Lori Coomes - Associate Principal DAMS - resignation effective 6/30/2022</li> </ul> </li> <li>II. Leaves: None.</li> <li>III. Transfers: None.</li> <li>IV. Appointments: <ul style="list-style-type: none"> <li>Xiong Vang - ELL Teacher Harvest/WES - new position (effective 1/3/22)</li> <li>Kayla King - Educational Assistant DAMS - replacing Delaney Smith</li> <li>Jeffrey Geisser - Custodian DAHS - replacing Donnie Sias</li> <li>Jenny Schultz - Recess EPES - replacing Sandy Langdon</li> </ul> </li> <li>V. Reassignments: <ul style="list-style-type: none"> <li>Bill Huebsch - Associate Principal to EPES Principal (effective 7/1/22)</li> </ul> </li> <li>VI. Other: None.</li> </ul> </li> <li>B. Vouchers Payable/Treasurer's Report <ul style="list-style-type: none"> <li>Paid: 204972-205086, 212201020-212201198, 202100224-202100359,19157-19160</li> </ul> </li> </ul> <p>Sarr made a motion, Lewis seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
<p>9.</p>	<p>Community Engagement</p> <ul style="list-style-type: none"> <li>A. Board Communication Plan - School/Communications Coordinator, Debbie Brewster reviewed the Board Communication Plan and Board members indicated which community engagement opportunities they would be able to attend.</li> </ul>

10.	<p>Press Verification The press was given the opportunity to clarify any proceedings or notes.</p>
11.	<p>Convene into Closed Session</p> <p>Brunelle moved, Coker seconded, to move into closed session at 7:23pm. The motion was adopted by a unanimous roll call vote.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c).[Superintendent contract]</p>
12.	<p>Reconvene into Open Session</p> <p>On a motion by Hahn, seconded by Lewis, and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:20 pm.</p>
13.	<p>Further discussion or action related to Closed Session business - none.</p>
14.	<p>Future Agenda Items - none.</p>
15.	<p>Board Debrief</p>
16.	<p>Adjourn The Board of Education adjourned at 8:20 pm on a motion by Lovick, seconded by Hahn, and passed unanimously by voice vote.</p>
	<p>DASD BOE President Signature:</p>
	<p>Date:</p>